DOCUMENTATION

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myProcess-Connector for myInvenio

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1 HOW TO INSTALL THE PLUGIN

1.1 Installation from Atlassian Marketplace

As a Jira administrator, search for 'myProcess' in the Add-ons section. If the plugin does not appear in the search results, you may be using an unsupported version of Jira – please contact us, so we can get a new version out to you.

myProcess Add-ons section
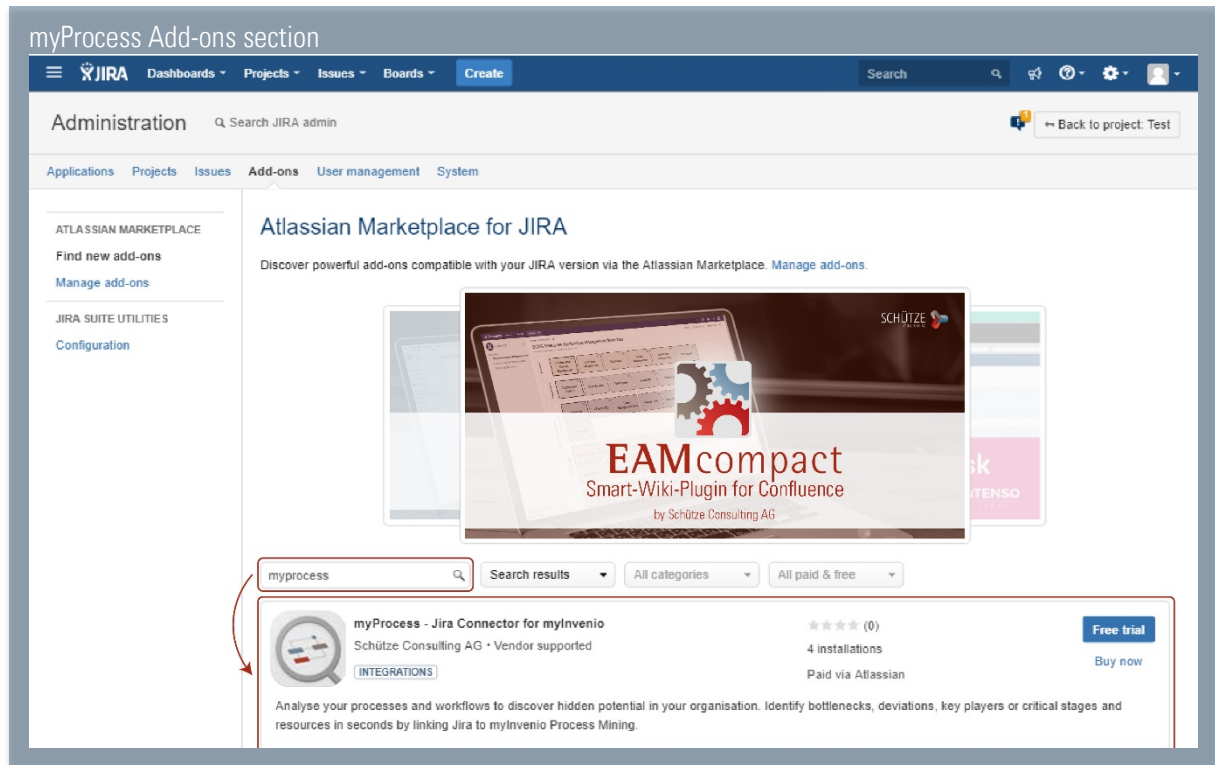
Click on "Free trial" or "Buy now" to install it. You will be ask to login using your my.atlassian.com account to create your evaluation license or buy a commercial license. Your license will be applied automatically.

1.2   Manual installation by upload

If your Jira installation runs in a secure network, or you are otherwise unable to use the marketplace, you will need to install the plugin manually.
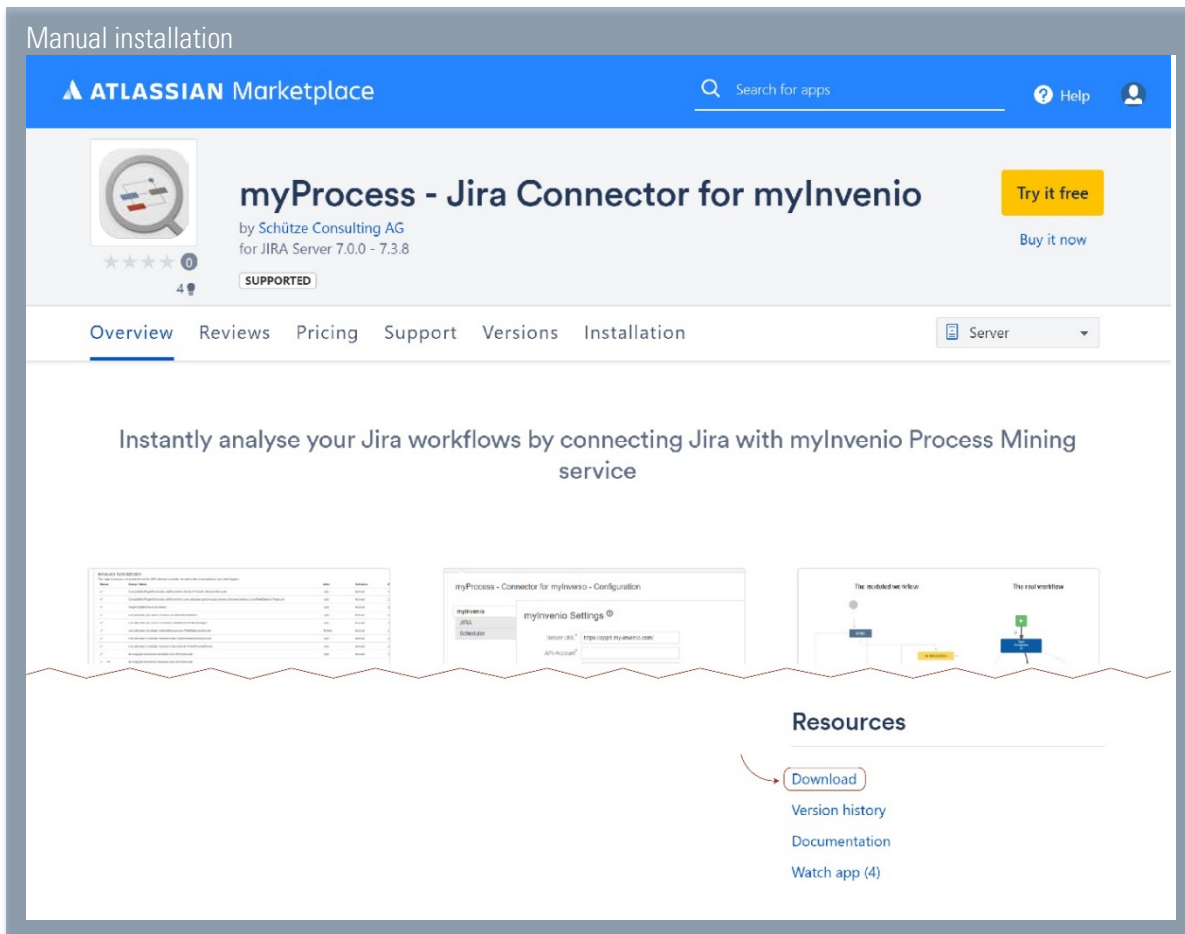
Download the plugin as a JAR-File from the myProcess page (https://marketplace.atlassian.com/1216814) in the marketplace by clicking the "Download" link in the "Resources" section.

As a Jira administrator, navigate to "Manage add-ons" section and select "Upload add-on". This will open a dialog where you can either choose a file or provide an URL to the plugin file.

After successfully installing the plugin you will need a license to use it. On the "Manage add-ons" page you will see the newly installed plugin. Select it to open the plugin details. There you will see a "Free trial" and a "Buy now" buttons, which allow you to get a license.

You will be redirected to your my.atlassian.com account to create your evaluation license or buy a commercial license. Your license should be automatically applied on the plugin in your Jira. Follow the next section to get and assign the license manually.

1.3   Assign plugin license manually

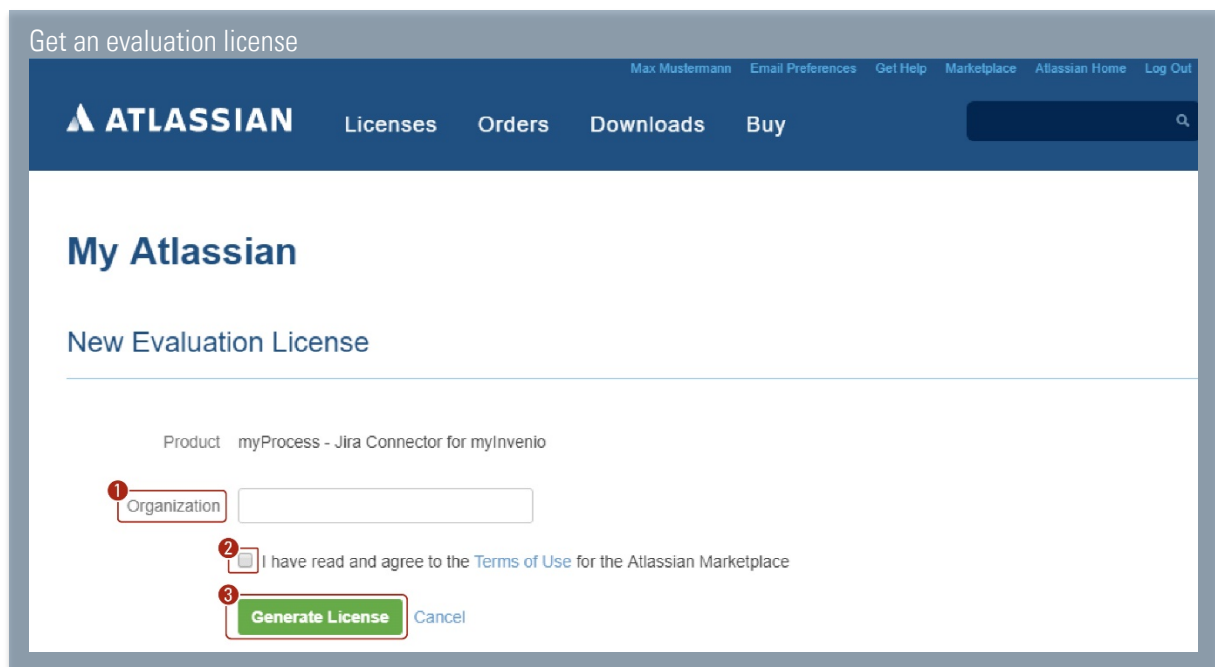Atlassian enables you also to get and assign the plugin license manually. To buy a license or to get an evaluation license go to the myProcess Marketplace page (https://marketplace.atlassian.com/1216814) and click on "Free trial" and a "Buy now" to create a license.

Create a license
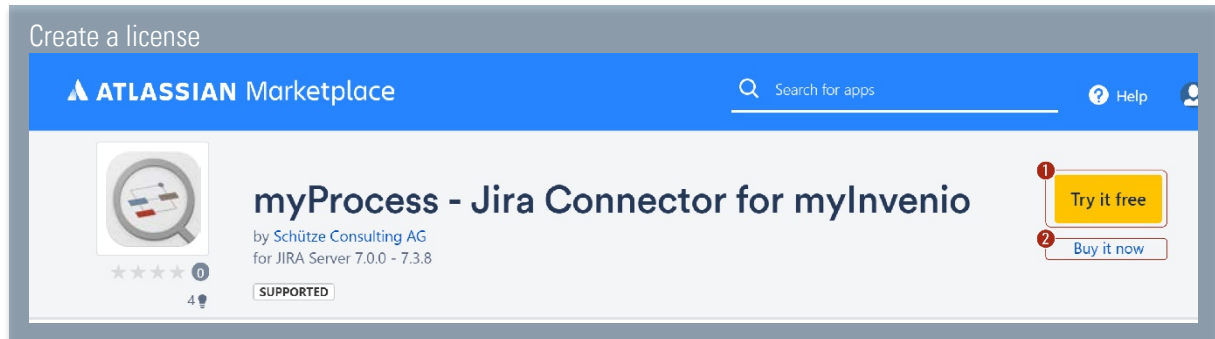
1.3.1   Try it free

To get the evaluation license click on "Try it free". You will be redirected to the my.atlassian.com page. Login with your My Atlassian account.


Get an evaluation license

Set the organization and tick the checkbox to agree on the "Terms of Use".

The evaluation license key

Max Mustermann   Email Preferences   Get Help   Marketplace   Atlassian Home   Log Out

▲ ATLASSIAN   Licenses   Orders   Downloads   Buy

My Atlassian

Getting started with your new add-on

1. Copy your license key to the clipboard:

2. Download add-on

Download the *myProcess - Jira Connector for myInvenio* add-on to your local system:

[Download]

3. Install add-on

Note: You must have administrative rights to install an add-on.

- Open your Atlassian application and log in.
- Navigate to the administration section. You may need to log in again (we're super secure).
- Choose "Add-Ons", then navigate to "Manage Add-Ons" (the "Install" section in older versions).
- Click the "Upload Add-On" link and upload this file.

4. Apply your license

- Navigate to the "Manage Add-Ons" page of your instance (the "Install" section in older versions).
- Locate your installed *myProcess - Jira Connector for myInvenio* add-on in the list.
- Click the add-on entry and copy and paste the license key into the license box for your add-on. All done!

Learn more about installing add-ons »

The evaluation license key has been generated. Now follow the steps described on the presented My Atlassian page to assign your license on the plugin.

1.3.2   Buy it

To buy a license follow the link "Buy it" and login into your My Atlassian account.

SEARCH - Look up a license by SEN

You are provided with three different options to choose the matching license of the myProcess plugin to your Jira server.
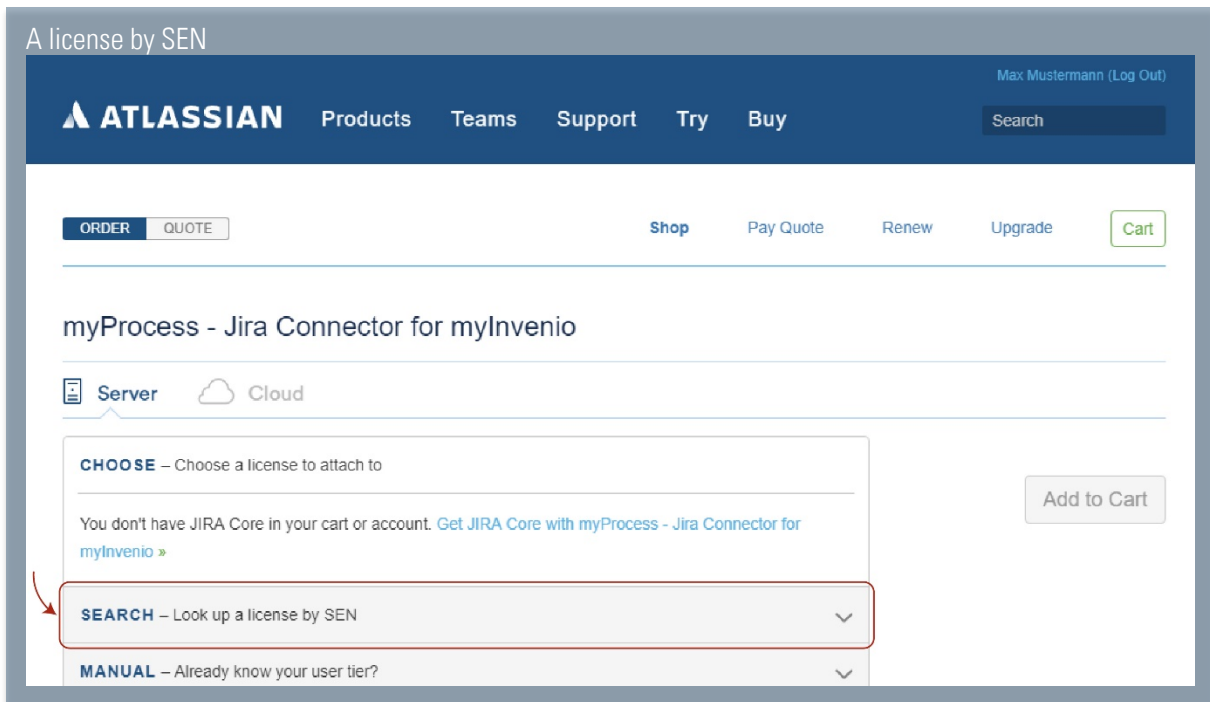
Here we will describe the second option but feel free to choose the option you prefer if you already familiar with creating Atlassian licenses.

To look up a license by SEN you need the SEN (Service Entitlement Number) of your Jira instance and the e-mail address of the My Atlassian account that is assigned to the Jira license. To read the SEN information from your Jira instance follow the instructions on the Atlassian support page https://confluence.atlassian.com/support/how-to-find-your-support-entitlement-number-sen-229840018.html.

(Example for Jira version 7 and above. In your Jira instance browse to Administration/Applications/SEN)

After filling in the information click on "Add to Cart" and "Check out" after verifying your order.
The license will be shown in the list of all your licenses.

Copy the license key and go to your Jira instance on the "Adminstration/Add-On" page. Select "Manage add-ons" to list all your installed plugins. Look for the myProcess plugin and click to unfold it. Paste the license key into the field and confirm it with the button "Update".

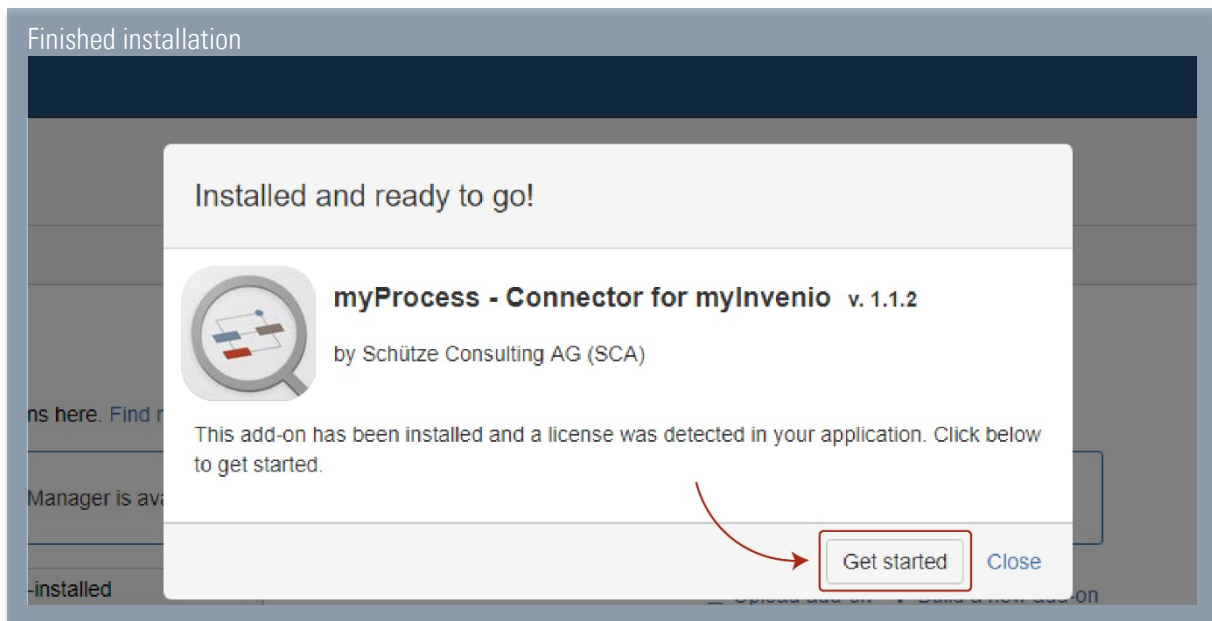Paste the license key

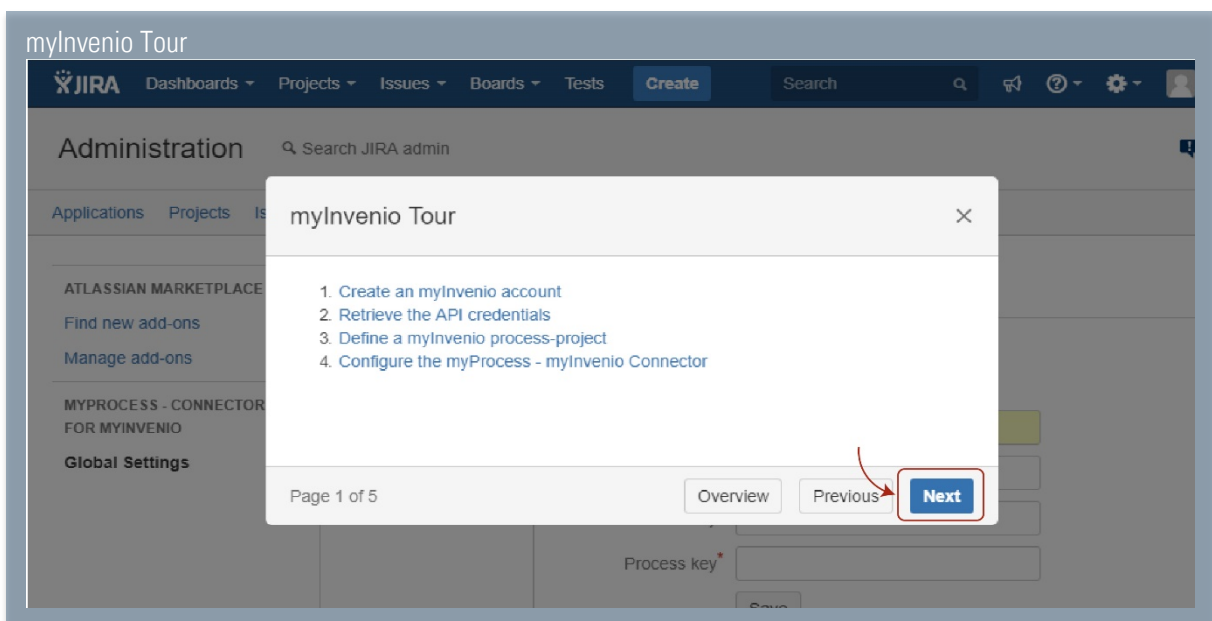The myProcess plugin is now ready to be used.

1.4 Finished installation

After you finished installing the plugin you will see a dialog.

1.5 Getting started

By clicking on "Get started" you will be redirected to the configuration page with a dialog showing you how to create a trial myInvenio account in the "myInvenio Tour".

2 HOW TO CONFIGURE THE PLUGIN

To be able to use the myProcess plugin you need to configure the settings. In the Add-ons page of the administration area you will find the plugin "Global Settings" link on the left side:
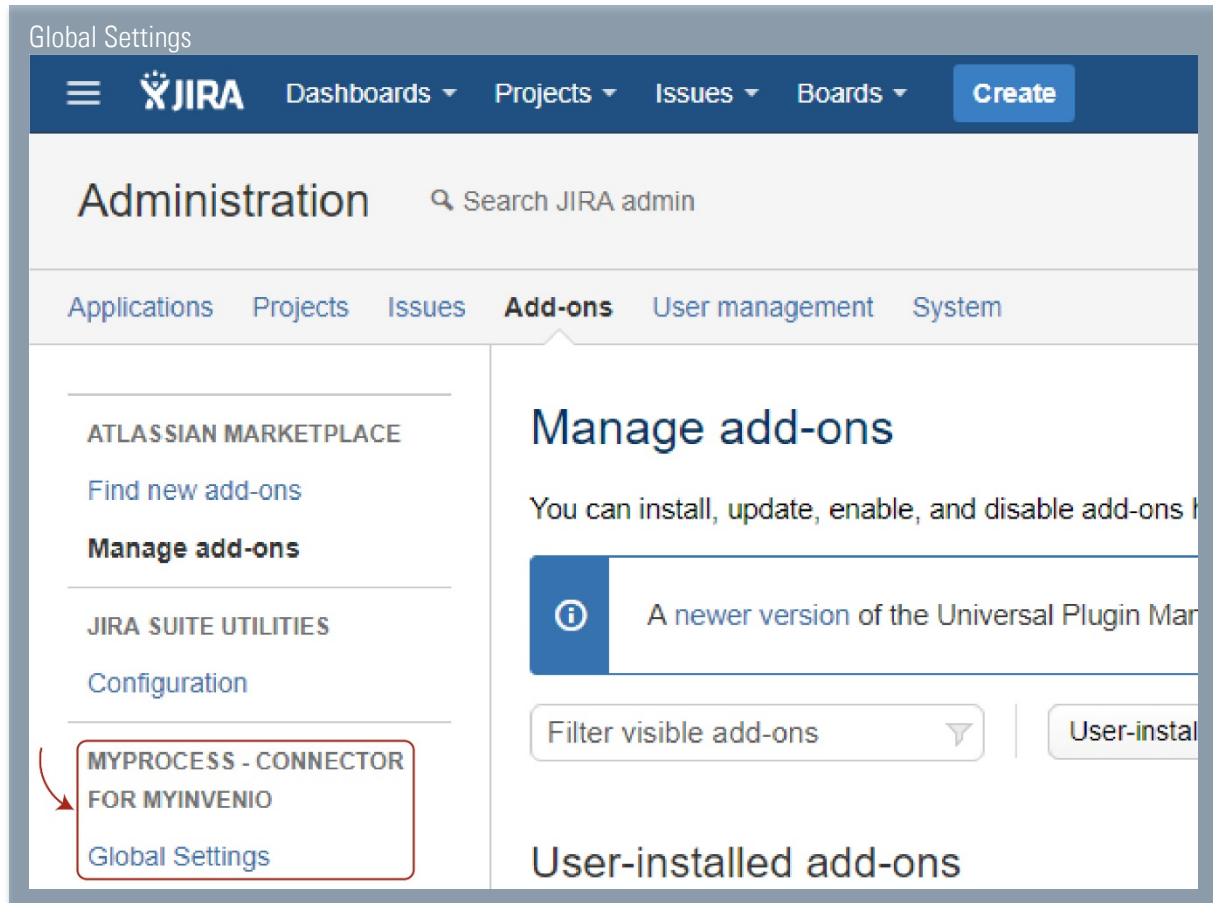
2.1 myInvenio Settings

The initial view shows the **myInvenio**-settings tab. Here you will need the myInvenio API credentials.


Server URL | This is the server URL of the myInvenio API.
The default URL is http://app1.my-invenio.com/.

API account | The API account of myInvenio. Usually your myInvenio username.

API key | The API key of your myInvenio account.

Process key | The process key of the created process in the myInvenio workspace.

After you have finished filling in the myInvenio settings and have pressed the "Save" button, the plugin tries to connect to your myInvenio API account on the given server. This is part of validating your settings. If the connection fails the settings will not be saved.

2.1.1 Don't have a myInvenio account?

If you don't have a myInvenio account, you should open the step-by-step tour of how to create a trial myInvenio account by clicking on the question mark icon next to header "myInvenio Settings".
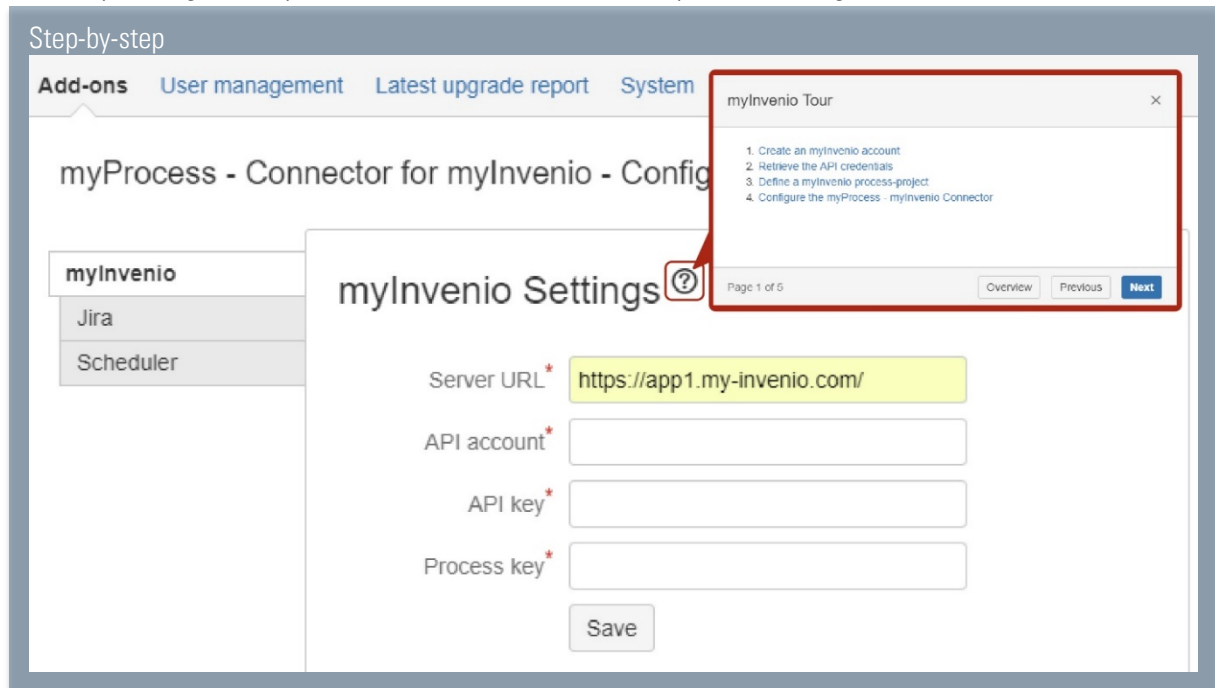
2.2 Jira settings

Click on the **Jira** tab to configure Jira specific settings like the Jira project to use with myInvenio.

Data Limit
: The maximum number of transitions that will be uploaded into myInvenio to create the process model. Please be aware of the myInvenio API data limit for your account. The data limit on the trial account is 2000.

Jira User
: To ensure that all issues are taken into account and the transitions are collected you must specify a Jira user who has the appropriate permissions. We recommend you create a new user specifically with these permissions to ensure that every transition is processed.

Please be aware, that all generated process models will only include transitions and statuses that the configured user has permission to view.

Jira Project
: The project in Jira that you want to analyse with myInvenio and for which the process models will be generated. Currently only a single project can be activated at the same time – should you require multiple projects please contact our support so we can get this upgrade out to you.

All users with permission to view the project will be able to see the process models.

End-Statuses
: Jira statuses of that project that mark an issue as finished/closed. At least one status must be selected. You should select a **Jira project** first, so that the statuses match.

2.3   Scheduler settings

| Refresh Timer	Interval in minutes to update the workflow model of the project.
	Please consider the API limitation of your myInvenio account. The limitation for the trial account are 200 requests within 6 hours.
	The switch turns the scheduler on and off.
	The settings will be saved automatically when you leave input field of refresh timer after editing or when you turn the switch.

This view also provides information about when the next run of the scheduler is planned, if the scheduler is turned on, and what the result of the last run was.

2.4 Update workflows manually

If you'd like to trigger the update of the workflows manually you can do this by pressing the button next to "Update workflows" beneath the settings area.
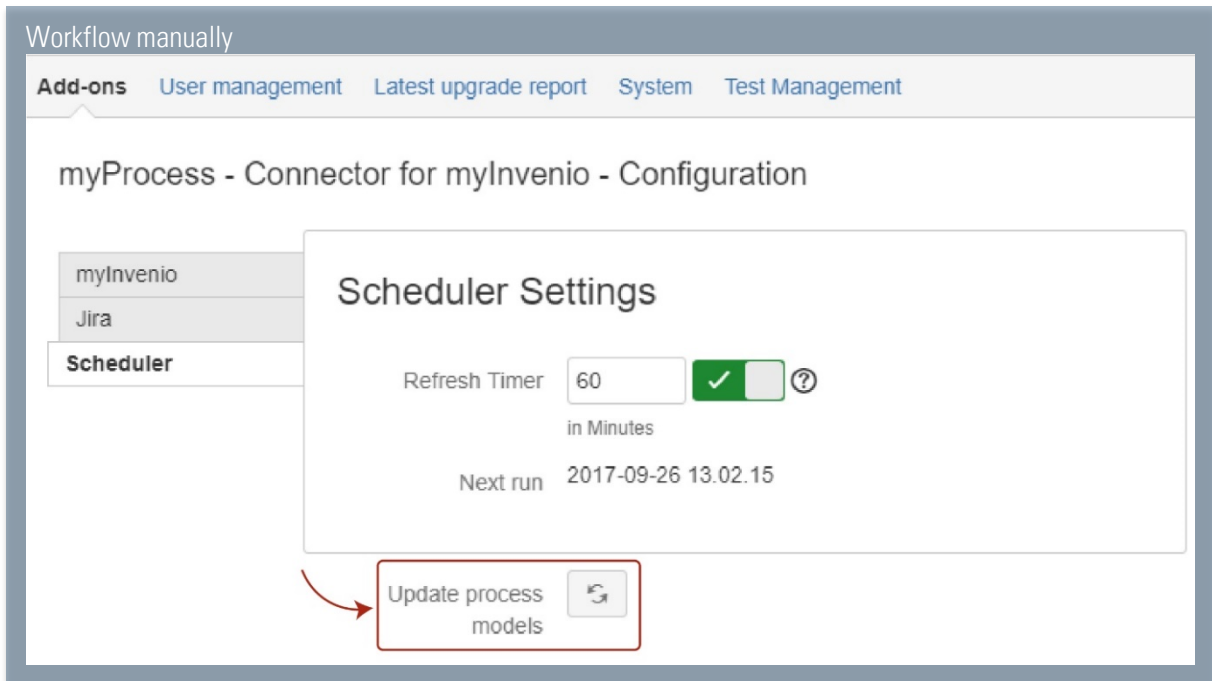
Congratulations! You have successfully installed and configured myProcess. Check out our documentation for more details, best practices and additional features. If you have any questions, don't hesitate to contact our support experts!